



Warren Kondani Ndlovu

Curriculum Vitae (CV)

What job i'm looking for? My positive points

I am a very hard working person, goal getter, proactive , reliable, pays attention to details and always believe in going an extra mile when given a task. I also believe in team work which gives me room to learn more and share ideas. I am a fast learner , very sociable and able to adapt to new surroundings easily. I also keen and willing to learn new things and I am not afraid to ask for assistance when I need it. I want to be the best at what I do as I give my best in everything I do.

Preferred occupation	Administrators Administrative jobs
	Dispatchers Administrative jobs
	Debtors clerk Administrative jobs
	Data capturers Administrative jobs
	Filing clerk Administrative jobs
Preferred work location	East Rand Gauteng

Contacts and general information about me

Day of birth	1976-02-24 (48 years old)
Gender	Male
Residential location	East Rand Gauteng
Telephone number	<i>Information is available only for registered users.</i> Sign in
Email address	<i>Information is available only for registered users.</i> Sign in

Work experience

Working period **nuo 2019.03 iki 2019.05**
 Company name The Clothing Warehouse
 You were working at: Administrators
 Occupation Warehouse Administrator Assistant
 What you did at this job position? Receiving, Dispatching, Capturing, Invoicing, Organizing,

Working period **nuo 2018.12 iki 2019.02**
 Company name SI Equip
 You were working at: Store person
 Occupation Storesman
 What you did at this job position? Receiving, Invoicing, Data Capturing, Assembling,

Education

Educational period **nuo 1993.02 iki 1993.11**
 Degree Grade 12 / Matric
 Educational institution Lutateni Senior Secondary School
 Educational qualification Matric
 I could work Yes

Educational period **nuo 2002.01 iki 2002.11**
 Degree Diploma
 Educational institution Boston Business College
 Educational qualification Administrative Assistant
 I could work Yes

Educational period **nuo 2013.01 iki 2013.06**
 Degree Certificate
 Educational institution Ekurhuleni West College
 Educational qualification Financial Management
 I could work Yes

Languages

Language	Speaking level	Understanding level	Writing level
English	fluent	fluent	fluent
isiZulu	very good	very good	very good

Computer knowledge

Microsoft Office, Excel, Windows, Pastel, Navision, SAP, Adobe

Conferences, seminars

Recommendations

Contact person	Tiaan Van Nispen
Occupation	Manager
Company	The Clothing Warehouse
Telephone number	081 017 8857
Email address	tiaan@cwh.co.za
Contact person	Michael Mokoma
Occupation	Supervisor
Company	Value Logistics
Telephone number	0766504339
Email address	michaelm@valuelogistics.co.za

Additional information

Your hobbies	Playing basketball, Watching movies and going to church
Driver licenses	B Light Vehicle \leq 3,500kg
Driver license from	2015-02-00 (9 years)
Salary you wish	8500 R per month
How much do you earn now	None R per month