



# Warren Kondani Ndlovu

Curriculum Vitae (CV)

## What job i'm looking for? My positive points

I am a very hard working person, goal getter, proactive , reliable, pays attention to details and always believe in going an extra mile when given a task. I also believe in team work which gives me room to learn more and share ideas. I am a fast leaner , very sociable and able to adapt to new surroundings easily. I also keen and willing to learn new things and I am not afraid to ask for assistance when I need it. I want to be the best at what I do as I give my best in everything I do.

Preferred occupation	<b>Administrators</b> Administrative jobs
	<b>Dispatchers</b> Administrative jobs
	<b>Debtors clerk</b> Administrative jobs
	<b>Data capturers</b> Administrative jobs
	<b>Filing clerk</b> Administrative jobs
Preferred work location	<b>East Rand</b> Gauteng

## Contacts and general information about me

Day of birth	1976-02-24 (48 years old)
Gender	Male
Residential location	East Rand Gauteng
Telephone number	<i>Information is available only for registered users.</i> <a href="#">Sign in</a>
Email address	<i>Information is available only for registered users.</i> <a href="#">Sign in</a>

## Work experience

Working period **nuo 2019.03 iki 2019.05**  
 Company name The Clothing Warehouse  
 You were working at: Administrators  
 Occupation Warehouse Administrator Assistant  
 What you did at this job position? Receiving, Dispatching, Capturing, Invoicing, Organizing,

Working period **nuo 2018.12 iki 2019.02**  
 Company name SI Equip  
 You were working at: Store person  
 Occupation Storesman  
 What you did at this job position? Receiving, Invoicing, Data Capturing, Assembling,

### Education

Educational period **nuo 1993.02 iki 1993.11**  
 Degree Grade 12 / Matric  
 Educational institution Lutateni Senior Secondary School  
 Educational qualification Matric  
 I could work Yes

Educational period **nuo 2002.01 iki 2002.11**  
 Degree Diploma  
 Educational institution Boston Business College  
 Educational qualification Administrative Assistant  
 I could work Yes

Educational period **nuo 2013.01 iki 2013.06**  
 Degree Certificate  
 Educational institution Ekurhuleni West College  
 Educational qualification Financial Management  
 I could work Yes

### Languages

Language	Speaking level	Understanding level	Writing level
English	fluent	fluent	fluent
isiZulu	very good	very good	very good

### Computer knowledge

Microsoft Office, Excel, Windows, Pastel, Navision, SAP, Adobe

### Conferences, seminars

### Recommendations

Contact person	Tiaan Van Nispen
Occupation	Manager
Company	The Clothing Warehouse
Telephone number	081 017 8857
Email address	tiaan@cwh.co.za
Contact person	Michael Mokoma
Occupation	Supervisor
Company	Value Logistics
Telephone number	0766504339
Email address	michaelm@valuelogistics.co.za

### Additional information

Your hobbies	Playing basketball, Watching movies and going to church
Driver licenses	B Light Vehicle $\leq$ 3,500kg
Driver license from	2015-02-00 (9 years)
Salary you wish	8500 R per month
How much do you earn now	None R per month