



Maruba Tlouamma

Curriculum Vitae (CV)

What job i'm looking for? My positive points

An looking for a receptionist specifically switchboard .am positive to the fact that I handle calls professionally and I don't take things personal..

Preferred occupation	Switchboard operator Administrative jobs
Preferred work location	Pretoria / Tshwane Gauteng

Contacts and general information about me

Day of birth	1980-09-23 (44 years old)
Gender	Female
Residential location	Pretoria / Tshwane Gauteng
Telephone number	<i>Information is available only for registered users.</i> Sign in
Email address	<i>Information is available only for registered users.</i> Sign in

Work experience

Working period	iki 2018.05
Company name	Woolworth's division offices
You were working at:	Receptionists
Occupation	Switchboard assistant and store assistant
What you did at this job position?	Handling the incoming and outgoing calls
Working period	nuo 2010.01 iki 2018.05
Company name	Eden recovery center
You were working at:	Kitchen assistant
Occupation	Housekeeping
What you did at this job position?	Preparing meals for the patients

Languages

Language	Speaking level	Understanding level	Writing level
English	good	good	very good

Sepedi	very good	very good	very good
Setswana	very good	very good	very good

Computer knowledge

Microsoft excell

Recommendations

Contact person	Elisa boshoma
Occupation	Admin clerk
Company	Florence maxege hospital
Telephone number	0847479634
Email address	Elisaboshoma@gov.co.za

Additional information

Your hobbies	Reading and watching the news
Driver licenses	None
Salary you wish	7000 R per month
How much do you earn now	5000 R per month