



Nicolin Thaver

Curriculum Vitae (CV)

What job i'm looking for? My positive points

Good Day my name is Nicolin Thaver. I completed my Degree in Human Resources management. I have a CUM LAUDE PASS and I am always willing to learn and build up on my experience.

I'm currently volunteering my Services At the Human Resources Department At R K KHAN HOSPITAL. At the same time I am gaining MORE Experience IN THE HR Admin(dealing with, payroll leave and personnel issues) , assisting the recruitment Specialist(taking minutes during interviews and sorting and shortlisting candidates) , SECRETARY to all doctors in the hospital and LABOUR RELATIONS DEPARTMENTS but I am looking to become permanent and build my self up in one company.

Availability: Immediately

I have experience in payroll. But I am willing to go for training in whatever payroll system the company uses.

I consider myself to be dedicated and dependable and I also possess excellent verbal and written communication skills.

I'm hard working and honest and I work well in a team and on my own. I have my driver's license and I have my own transportation.

In closing I would like to thank you for your time and attention Please take a look at my CV and consider me for this position.

Thank you

Kind regards Nicolin Thaver.

Preferred occupation

Personal assistant
Administrative jobs

Preferred work location

Pretoria / Tshwane
Gauteng

Contacts and general information about me

Day of birth	1997-05-30 (27 years old)
Gender	Male
Residential location	Pretoria / Tshwane Gauteng
Telephone number	<i>Information is available only for registered users.</i> Sign in
Email address	<i>Information is available only for registered users.</i> Sign in

Additional information

Salary you wish	8000 R per month
-----------------	------------------