



# Nomusa Ntobela

Curriculum Vitae (CV)

## What job i'm looking for? My positive points

Buyer

Receptionist

Administrator

Preferred occupation **Buyer**  
Administrative jobs

Preferred work location **Durban City**  
KwaZulu-Natal

## Contacts and general information about me

Gender **Female**

Residential location **KwaZulu-Natal**

Telephone number *Information is available only for registered users.*  
[Sign in](#)

Email address *Information is available only for registered users.*  
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## Work experience

Working period **nuo 2010.12 iki 2018.08**

Company name **Sappi**

Occupation **Buyer/Contracts Administrator**

What you did at this job position? **Place orders, Expediting, supplier management, vendor list management, invoice queries, Return to suppliers(RTS),negotiations, contract creation on SAP**

## Education

Educational period **nuo 2012.01 iki 2015.12**

Degree **Certificate**

Educational institution **Unisa**

Educational qualification **Advanced Certificate in Supply Chain Management**

## Languages

Language	Speaking level	Understanding level	Writing level
English	fluent	fluent	fluent

isiZulu

fluent

fluent

fluent

### Computer knowledge

Microsoft package

SAP

### Recommendations

Contact person	Ida Lombard
Occupation	Commodity Specialist
Company	Sappi
Telephone number	0824181671
Email address	Ida.lombard@sappi.com
Contact person	Bronwyn Esterhuizen
Occupation	Systems Analyst
Company	Sappi
Telephone number	0769066570
Email address	Bronwyn. Esterhuizen@sappi.com

### Additional information

Your hobbies	Reading Watching TV Cooking
Driver licenses	B Light Vehicle ≤ 3,500kg
Driver license from	2003-04-00 (21 years)
Salary you wish	15000 R per month
How much do you earn now	NA R per month