



Athi Enkosi Mapasa

Curriculum Vitae (CV)

What job i'm looking for? My positive points

To use the computer.

Typing, emailing, scanning, photocopying etc.

Preferred occupation	Operations Clerk Administrative jobs
Preferred work location	Umtata / Mthatha Eastern Cape
	East London Eastern Cape

Contacts and general information about me

Day of birth	1996-12-30 (27 years old)
Gender	Female
Residential location	Umtata / Mthatha Eastern Cape
Telephone number	<i>Information is available only for registered users.</i> Sign in
Email address	<i>Information is available only for registered users.</i> Sign in

Work experience

Working period	nuo 2019.05 iki dabar
Company name	ikbusiness solutions- internet cafe
You were working at:	Generals
Occupation	internet cafe
What you did at this job position?	typing, printing, emailing, scanning, etc

Education

Educational period	nuo 2013.01 iki 2016.12
Degree	Grade 12 / Matric
Educational institution	Zimele high school
Educational qualification	End user computing and A+
I could work	Clerk/ receptionist

Languages

Language	Speaking level	Understanding level	Writing level
English	fluent	very good	very good

Computer knowledge

Microsoft packages- word, excel, powerpoint, access and publisher.

Typing

Emailing

Internet

Scanning

Photocopying

Recommendations

Contact person	Irene Kamyuka
Occupation	Manager
Company	Ikbusiness solutions
Telephone number	071 870 9783

Additional information

Your hobbies	Sport -Netball and soccer
Driver licenses	None
Salary you wish	2500 R per month
How much do you earn now	3500 R per month