



Onalenna Pency Pilane

Curriculum Vitae (CV)

What job i'm looking for? My positive points

Good day,

RE'Receptionist

Kindly receive my Curriculum Vitae, Educational Certificate, References and Identity Certified copy.

I am self motivated, trustworthy, creative, flexible and determined young motswana lady of 33 years of age. I have passed a vocational test in waiter vocation at Grade B level. I am reliable and well organized. I have excellent customer service skills and can work under pressure with minimum supervision. I have been on attachment at Grand Palm Hotel, Chobe Game Lodge, Cresta Lodge and worked as a data capture clerk. My strong interpersonal and communication have allowed me to develop good working relationship with my colleague, management and customers

Pleasure to here from u.

Regards,

Onalenna Pency Pilane

Preferred occupation	Waiters, waitresses Restaurant, bar service jobs
Preferred work location	Other North West North West

Contacts and general information about me

Day of birth	1985-10-02 (38 years old)
Gender	Female
Residential location	Rustenburg North West
Telephone number	<i>Information is available only for registered users.</i> Sign in
Email address	<i>Information is available only for registered users.</i> Sign in

Work experience

Working period **nuo 2008.01 iki 2011.08**
 Company name DOCUMENT BANK BOTSWANA
 You were working at: Data capturers
 Occupation RECEPTIONIST
 What you did at this job position? ANSWERING CUSTOMER CALLS

Education

Educational period **nuo 2013.01 iki 2014.09**
 Degree Certificate
 Educational institution Madirelo training and testing center
 Educational qualification TRADE B LEVEL
 I could work YES

Languages

Language	Speaking level	Understanding level	Writing level
Setswana	very good	good	very good

Computer knowledge

MICROSOFT OFFICE

Conferences, seminars

ISO 90001

Recommendations

Contact person Rosinah Molobi
 Occupation -
 Company -
 Telephone number 0842345834
 Email address pilaneonalenna667@gmail.com

Additional information

Your hobbies watching tv
 playing netball
 Driver licenses None
 Salary you wish 5000 R per month
 How much do you earn now 4500 R per month