



# Tintswalo Lydia Mokwana

Curriculum Vitae (CV)

## What job i'm looking for? My positive points

I am a talented, ambitious and hard working individual, with broad skills and experience in Office work, Customer Care Service, Sales, Waitress and Cleaning.

Furthermore, I am adept at handling multiple tasks on a daily basis competently and at working well under pressure.

A key strength is communication, building strong relationships with people in order to deliver the best results.

Now I'm looking to take my career to the next level and move out of contract work into a full time employee for a company where I can be a part of a team, I'd like to build a long term career that lets me focus on professional growth.

Preferred occupation

**Generals**

General jobs

**Sales agent**

Sales jobs

**Sales consultant**

Sales jobs

**Housekeeper**

Hotel jobs

**Waiters, waitresses**

Restaurant, bar service jobs

**Miners**

Mining jobs

**QA**

Other jobs

**Florists**

Retail, store jobs

**Shop assistants**

Retail, store jobs

Preferred work location

**Johannesburg**

Gauteng

East Rand  
Gauteng

West Rand  
Gauteng

Sedibeng  
Gauteng

### Contacts and general information about me

Day of birth 1987-10-10 (37 years old)  
Gender Female  
Residential location Johannesburg  
Gauteng  
Telephone number *Information is available only for registered users.*  
[Sign in](#)  
Email address *Information is available only for registered users.*  
[Sign in](#)

### Work experience

Working period **nuo 2007.03 iki 2013.11**  
Company name Omphile Kelebogile Catering & Projects  
You were working at: Waiters, waitresses  
Occupation Waitress  
What you did at this job position? Taking orders Serving food and Preparing Tables

Working period **nuo 2019.01 iki 2019.04**  
Company name Legal & Tax  
You were working at: Sales consultant  
Occupation Sales Consultant  
What you did at this job position? Selling legal policy - Protection Plan

### Education

Degree Grade 11

### Languages

Language	Speaking level	Understanding level	Writing level
English	fluent	fluent	fluent
Setswana	fluent	fluent	fluent
isiZulu	very good	very good	good
Xitsonga	very good	good	good
Sesotho	very good	very good	very good

### Computer knowledge

My computer skills are Microsoft office: Word, Excel, PowerPoint, OS: Windows

### Recommendations

Contact person	Mrs T Bogatsu
Occupation	Manager
Company	Omphile kelebogile Catering & Projects
Telephone number	0743031629

Contact person	Abigail David
Occupation	Manager
Company	Legal & Tax
Telephone number	084 459 9032

### Additional information

Your hobbies	Reading, Computer literate, Netball and Watching TV
Driver licenses	None
Salary you wish	7000 R per month