



# Nomhlobo Jennifer Ndlela

Curriculum Vitae (CV)

## What job i'm looking for? My positive points

Administrative work.

Please accept my enclosed CV as an application for any suitable position available for me. I believe that I would be a best candidate for that position due to my relevant work experience, academic qualifications and also my personal abilities. I believe that I have a lot to offer your organisation. During this learnership I noticed that I enjoy interacting with different people, remain calm under pressure and making superb decisions. I'm looking forward to discuss my application with you at an interview. I can be reached at this email address and be contacted at all the times on the details provided on my CV.

Preferred occupation

**Data capturers**  
Administrative jobs

**Generals**  
General jobs

Preferred work location

**Port Elizabeth**  
Eastern Cape

**Umtata / Mthatha**  
Eastern Cape

**Bhisho**  
Eastern Cape

**East London**  
Eastern Cape

## Contacts and general information about me

Day of birth

1996-08-10 (28 years old)

Gender

Female

Residential location

**Port Elizabeth**  
Eastern Cape

Telephone number

*Information is available only for registered users.*  
[Sign in](#)

Email address

*Information is available only for registered users.*  
[Sign in](#)

## Work experience

Working period **nuo 2018.10 iki 2019.09**  
 Company name KND FINANCE  
 You were working at: Learnership

**Education**

Educational period **nuo 2016.01 iki 2018.06**  
 Degree Certificate  
 Educational institution Eastcape midlands college  
 Educational qualification Business Management N6

Educational period **nuo 2018.10 iki 2019.09**  
 Degree Certificate  
 Educational institution Compuscan  
 Educational qualification Micro Finance level 3

**Languages**

Language	Speaking level	Understanding level	Writing level
English	very good	fluent	fluent
isiXhosa	fluent	fluent	fluent

**Additional information**

Driver licenses None  
 Salary you wish 6000 R per month