



Mmapaseka Mafate

Curriculum Vitae (CV)

What job i'm looking for? My positive points

Dear:Sir/ Madam

APPLICATION FOR POSITION OF ADMINISTRATION

I would like to apply for the above mentioned position.

I am interested in the position . I am sure that I can make a positive contribution to your business as I have many skills and qualification. A copy of my CV and qualifications is included with this letter

My qualification include a National Certificate Vocational, Level 4 in programme office Administration, I have work experience as I did some volunteering.

I am a diligent worker and enjoy working with people.

Should you wish to interview me, I am available at any time. I hope that you will consider my application favorably.

Your sincerely

Mmapaseka mafate

0710883295..

Preferred occupation Administrators
Administrative jobs

Preferred work location Rustenburg
North West

Contacts and general information about me

Gender Female

Residential location Brits
North West

Telephone number

Information is available only for registered users.

[Sign in](#)

Email address

Information is available only for registered users.

[Sign in](#)

Work experience

Working period **nuo 2017.04 iki 2018.04**

Company name 20Elevation

You were working at: Administrators

Occupation Receptionist

What you did at this job position? Filling, create pay slip, print documents and assist and welcome all visitors who come to the company

Education

Educational period **nuo 2015.01 iki 2017.12**

Degree Certificate

Educational institution Orbit TVET college

Educational qualification Level 4

I could work Yes

Languages

Language	Speaking level	Understanding level	Writing level
English	very good	very good	very good

Additional information

Your hobbies Play chess
Bake
Go to the church choir

Driver licenses None

Salary you wish 5000 R per month

How much do you earn now None R per month