



Mmapaseka Mafate

Curriculum Vitae (CV)

What job i'm looking for? My positive points

Dear:Sir/ Madam

APPLICATION FOR POSITION OF ADMINISTRATION

I would like to apply for the above mentioned position.

I am interested in the position . I am sure that I can make a positive contribution to your business as I have many skills and qualification. A copy of my CV and qualifications is included with this letter

My qualification include a National Certificate Vocational, Level 4 in programme office Administration, I have work experience as I did some volunteering.

I am a diligent worker and enjoy working with people.

Should you wish to interview me, I am available at any time. I hope that you will consider my application favorably.

Your sincerely

Mmapaseka mafate

0710883295..

Preferred occupation Administrators
Administrative jobs

Preferred work location Rustenburg
North West

Contacts and general information about me

Gender Female

Residential location Brits
North West

Telephone number

Information is available only for registered users.

[Sign in](#)

Email address

Information is available only for registered users.

[Sign in](#)

Work experience

Working period

nuo 2017.04 iki 2018.04

Company name

20Elevation

You were working at:

Administrators

Occupation

Receptionist

What you did at this job position?

Filling, create pay slip, print documents and assist and welcome all visitors who come to the company

Education

Educational period

nuo 2015.01 iki 2017.12

Degree

Certificate

Educational institution

Orbit TVET college

Educational qualification

Level 4

I could work

Yes

Languages

Language

Speaking level

Understanding level

Writing level

English

very good

very good

very good

Additional information

Your hobbies

Play chess
Bake
Go to the church choir

Driver licenses

None

Salary you wish

5000 R per month

How much do you earn now

None R per month