



What job i'm looking for? My positive points

I am a discerning Human resource professional with 2 years experience. I believe i have the right combination of staffing experience, communication and organizational skills that make me a superb candidate. In my current position as human resource manager i have grown and refined my skills. Being that it was a new company i have contributed to the company by creating user friendly questionnaires for recruitment and employee evaluations, implementing policies, arbitrating disputes in collaboration with company lawyer. I also assist in the daily running of the office by implementing office procedures, completing various administrative duties, correspondence, and managing reception area. I consider myself dedicated and dependable. I feel that a relationship with the company will be mutually beneficial and given the opportunity would love to contribute to the goals and vision of your organization.

Preferred occupation

Administrators Administrative jobs

HR specialists Management, human resources jobs

Preferred work location

Pretoria / Tshwane Gauteng

East Rand Gauteng

Johannesburg Gauteng

Contacts and general information about me	
Day of birth	1986-05-14 (38 years old)
Gender	Female
Residential location	Pretoria / Tshwane Gauteng
Telephone number	Information is available only for registered users. <mark>Sign in</mark>
Email address	Information is available only for registered users. <mark>Sign in</mark>

Additional information

Salary you wish How much do you earn now