



Nana Maile

Curriculum Vitae (CV)

What job i'm looking for? My positive points

Team player

Good communication skills

Innovative and creative skills

Preferred occupation

Data capturers
Administrative jobs

Receptionists
Hotel jobs

Preferred work location

Burgersfort
Limpopo

Lebowakgomo
Limpopo

Contacts and general information about me

Day of birth

1995-06-22 (29 years old)

Gender

Female

Residential location

Burgersfort
Limpopo

Telephone number

Information is available only for registered users.
[Sign in](#)

Email address

Information is available only for registered users.
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Work experience

Working period

nuo 2018.05 iki 2019.05

Company name

Etdp sets

You were working at:

Administrators

Occupation

Admin clerk

What you did at this job position?

Data capturing, filling,admission and receiving stock

Education

Educational period **nuo 2012.01 iki 2013.12**
 Degree Grade 12 / Matric
 Educational institution Dikotope secondary
 Educational qualification Matric

Educational period **nuo 2016.02 iki 2017.12**
 Degree Certificate
 Educational institution Tshwane college of commerce and computer studies
 Educational qualification N4 human resource management

Languages

Language	Speaking level	Understanding level	Writing level
English	good	good	good
Sepedi	fluent	fluent	fluent
isiZulu	good	good	basic

Computer knowledge

Ms word
 Ms excel
 Ms access

Recommendations

Contact person Rosemary maile
 Occupation Administrator
 Company AVBOB
 Telephone number 0723266144

Additional information

Your hobbies Jogging
 Driver licenses None
 Salary you wish 10000 R per month
 How much do you earn now - R per month