



Samentha Kekana

Curriculum Vitae (CV)

What job i'm looking for? My positive points

I'm looking for any administrative job.

I'm a fast learner

Hard worker

Energetic

Fast typing and computer competency

The ability to work independently as well as in a team

Attention to details and accuracy

Confidentiality and integrity

Effective communication

Multitasking and time management

Preferred occupation

Administrators

Administrative jobs

Call Centre agent

Administrative jobs

Front Desk Agent

Administrative jobs

Personal assistant

Administrative jobs

Preferred work location

Pretoria / Tshwane

Gauteng

Contacts and general information about me

Day of birth

1995-08-17 (28 years old)

Gender

Female

Residential location

Pretoria / Tshwane

Gauteng

Telephone number

Information is available only for registered users.

[Sign in](#)

Email address

Information is available only for registered users.

[Sign in](#)

Education

Educational period	nuo 2019.01 iki 2019.11
Degree	Certificate
Educational institution	Brooklyn city college
Educational qualification	Contact center operation
I could work	Administrative job

Languages

Language	Speaking level	Understanding level	Writing level
English	fluent	fluent	fluent

Computer knowledge

MS word
MS power point
MS excel

Recommendations

Contact person	Ruth Kekana Masemola
Occupation	Mentor
Telephone number	0729500173
Email address	ruthkekana2@gmail.com

Additional information

Your hobbies	Writing, reading Job related activities Blog writing Volunteer work Socializing Computer
Driver licenses	None
Salary you wish	R9000 R per month
How much do you earn now	R7500 R per month