



Mmatjatji Lorraine Boya

Curriculum Vitae (CV)

What job i'm looking for? My positive points

I'm a hard working lady who is always ready to learn something new. I have over 5 years experience in administrative work with computer literacy, communication skills, organizational skill, strategic planning skills, multitasking skills, report writing and telephone techniques. I'm willing to offer my self, skills and experience to an organization that is also will to let me learn more and be flexible within the organization.

Preferred occupation

Paralegals

Law, legal jobs

Secretaries

Administrative jobs

Receptionist

Administrative jobs

Personal assistant

Administrative jobs

HR intern

Management, human resources jobs

Filing clerk

Administrative jobs

Project managers

Management, human resources jobs

Data capturers

Administrative jobs

Preferred work location

Pretoria / Tshwane

Gauteng

Johannesburg

Gauteng

East Rand

Gauteng

Contacts and general information about me

Day of birth

1989-09-15 (35 years old)

Gender

Female

Residential location

Pretoria / Tshwane

Gauteng

Telephone number

Information is available only for registered users.
[Sign in](#)

Email address

Information is available only for registered users.
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Additional information

Salary you wish 10000 R per month

How much do you earn now 7120 R per month