



# Noreen Moyana

Curriculum Vitae (CV)

## What job i'm looking for? My positive points

Junior assistant accountant or accounts clerk

Preferred occupation                      Accountants  
Finance jobs

Preferred work location                      Other Limpopo  
Limpopo

## Contacts and general information about me

Day of birth                                      1986-03-14 (38 years old)

Gender    Female

Residential location                              Thabazimbi  
Limpopo

Telephone number                              *Information is available only for registered users.*  
[Sign in](#)

Email address                                      *Information is available only for registered users.*  
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## Work experience

Working period                                      **nuo 2017.09 iki 2019.10**

Company name                                      Plan International

You were working at:                              Accountants

Occupation    Assistant Accountant

What you did at this job position?              Updating cashbooks, preparation of bank reconciliations, capturing of data in SAP, Reviewing of budgets, submitting documents for approval, scanning documents, printing, attending auditors, preparation of quarterly reports that is balance sheet, journalising of entries,

  

Working period                                      **nuo 2009.04 iki 2014.10**

Company name                                      Romsdale investments

You were working at:                              Accountants

Occupation    Accounts clerk

What you did at this job position?              processed payments to farmers, Assisted with all financial transactions, Inputs recoveries, Reconciliations

## Education

Educational period	<b>nuo 2015.08 iki 2019.05</b>
Degree	Honours
Educational institution	Great Zimbabwe University
Educational qualification	Bachelor of Honours degree in Accounting
I could work	Under minimum supervision or even without

### Languages

Language	Speaking level	Understanding level	Writing level
English	very good	very good	very good

### Computer knowledge

Microsoft Word  
Microsoft Excel  
Microsoft PowerPoint  
SAGE evolution  
SAP

### Conferences, seminars

Team building at Manna Safari resort- 2017

### Recommendations

Contact person	Vivian Charera
Occupation	Accountant
Company	Plan International Chiredzi
Email address	Vivian.Charera@plan-international.org

### Additional information

Your hobbies	Watching television Reading newspapers Playing netball
Driver licenses	None
Salary you wish	15000 R per month
How much do you earn now	Nill R per month