



Noreen Moyana

Curriculum Vitae (CV)

What job i'm looking for? My positive points

Junior assistant accountant or accounts clerk

Preferred occupation Accountants
Finance jobs

Preferred work location Other Limpopo
Limpopo

Contacts and general information about me

Day of birth 1986-03-14 (38 years old)

Gender Female

Residential location Thabazimbi
Limpopo

Telephone number *Information is available only for registered users.*
[Sign in](#)

Email address *Information is available only for registered users.*
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Work experience

Working period **nuo 2017.09 iki 2019.10**

Company name Plan International

You were working at: Accountants

Occupation Assistant Accountant

What you did at this job position? Updating cashbooks, preparation of bank reconciliations, capturing of data in SAP, Reviewing of budgets, submitting documents for approval, scanning documents, printing, attending auditors, preparation of quarterly reports that is balance sheet, journalising of entries,

Working period **nuo 2009.04 iki 2014.10**

Company name Romsdale investments

You were working at: Accountants

Occupation Accounts clerk

What you did at this job position? processed payments to farmers, Assisted with all financial transactions, Inputs recoveries, Reconciliations

Education

| | |
|---------------------------|---|
| Educational period | nuo 2015.08 iki 2019.05 |
| Degree | Honours |
| Educational institution | Great Zimbabwe University |
| Educational qualification | Bachelor of Honours degree in Accounting |
| I could work | Under minimum supervision or even without |

Languages

| Language | Speaking level | Understanding level | Writing level |
|----------|----------------|---------------------|---------------|
| English | very good | very good | very good |

Computer knowledge

Microsoft Word
Microsoft Excel
Microsoft PowerPoint
SAGE evolution
SAP

Conferences, seminars

Team building at Manna Safari resort- 2017

Recommendations

| | |
|----------------|---------------------------------------|
| Contact person | Vivian Charera |
| Occupation | Accountant |
| Company | Plan International Chiredzi |
| Email address | Vivian.Charera@plan-international.org |

Additional information

| | |
|--------------------------|--|
| Your hobbies | Watching television Reading newspapers Playing netball |
| Driver licenses | None |
| Salary you wish | 15000 R per month |
| How much do you earn now | Nill R per month |