



# Anchen Dempers

Curriculum Vitae (CV)

## What job i'm looking for? My positive points

Home based jobs

Office jobs

Permanent / part time

I am very dedicated and driven, I am bilingual and always friendly. My work is organized and punctual.

I also have my own transport.

Preferred occupation

**Receptionist**

Administrative jobs

**Marketing assistant**

Ads, marketing jobs

**Part time jobs**

Part time, weekend jobs

**Computer operator**

IT, computing jobs

**Generals**

General jobs

Preferred work location

**Knysna**

Western Cape

**George**

Western Cape

## Contacts and general information about me

Day of birth

1997-07-04 (27 years old)

Gender

Female

Residential location

**Sedgefield**

Western Cape

Telephone number

*Information is available only for registered users.*

[Sign in](#)

Email address

*Information is available only for registered users.*

[Sign in](#)

## Work experience

Working period **nuo 2018.09 iki 2019.12**  
 Company name PCDS Resource Solutions  
 You were working at: Project managers  
 Occupation Project Assistant  
 What you did at this job position? Formatting of documents, administrative work and I was the fleet controller for the company

Working period **nuo 2016.08 iki 2016.09**  
 Company name Aucor Auctioneers  
 You were working at: Promoter  
 Occupation Marketing assistant  
 What you did at this job position? Promote the business and data capturing

### Education

Educational period **nuo 2011.01 iki 2015.12**  
 Degree Grade 12 / Matric  
 Educational institution Wesvalia High School  
 Educational qualification National Senior Certificate

### Languages

Language	Speaking level	Understanding level	Writing level
English	fluent	fluent	fluent
Afrikaans	fluent	fluent	fluent

### Computer knowledge

MS Word  
 MS Outlook  
 MS Excel  
 MS PowerPoint

### Recommendations

Contact person Amanda Lutz  
 Occupation HR Manager  
 Company PCDS Resource Solutions  
 Telephone number 018 011 2414  
 Email address mandi.lutz@pcds.co.za

Contact person	Inus Greyling
Occupation	Financial Director
Company	PCDS Resource Solutions
Telephone number	082 443 1195
Email address	inus.greyling@pcds.co.za

#### **Additional information**

Your hobbies	Reading Exercising Spending time with family
Driver licenses	B Light Vehicle ≤ 3,500kg
Driver license from	2015-11-00 (9 years)
Salary you wish	10000 R per month