



Zizipho Nogaya

Curriculum Vitae (CV)

What job i'm looking for? My positive points

Skills:

Excellent written and verbal communication skills

- Computer Literacy (Ms Word; Ms Excel; PowerPoint)
- Managerial skills
- Teamwork
- Problem solving skills
- Innovate
- Organizational skills

Positive Points:

- Working individually and as a team
- Organizing and supervising staff
- Innovate problem solving abilities
- Customer service
- Hiring new people
- Motivating employees
- Reporting and overseeing the main aspects of the business.

Preferred occupation	Administrators Administrative jobs
Preferred work location	Umtata / Mthatha Eastern Cape

Contacts and general information about me

Day of birth	1996-03-04 (28 years old)
Gender	Female
Residential location	Umtata / Mthatha Eastern Cape
Telephone number	<i>Information is available only for registered users.</i> Sign in
Email address	<i>Information is available only for registered users.</i> Sign in

Work experience

Working period	nuo 2015.11 iki 2018.12
Company name	Imvomvo Country Lodge
You were working at:	Hotel managers
Occupation	Manager
What you did at this job position?	RESPONSIBILITIES: - Working individually and as a team - Organizing and supervising staff - Innovate problem solving abilities - Customer service - Hiring new people - Motivating employees - Reporting and overseeing the main aspects of the business.

Education

Educational period	nuo 2015.01 iki 2015.11
Degree	Certificate
Educational institution	Management College of Southern Africa (MANCOSA)
Educational qualification	Higher Certificate in Business Management
I could work	Supervisor

Educational period	nuo 2016.01 iki 2018.11
Degree	Degree
Educational institution	Management College of Southern Africa
Educational qualification	Bachelor in Business Administration
I could work	Management/Supervisor

Languages

Language	Speaking level	Understanding level	Writing level
English	fluent	fluent	fluent
isiXhosa	fluent	fluent	fluent
isiZulu	fluent	fluent	fluent

Computer knowledge

Computer Literacy (Ms Word; Ms Excel; PowerPoint)

Recommendations

Contact person	0832515657
Occupation	Manager
Company	Imvomvo Country Lodge
Telephone number	0839846589
Email address	imvomvocountrylodge@yahoo.vom

Additional information

Your hobbies	Reading Netball Gym Cooking and baking
Driver licenses	C1 Heavy Vehicle 3,500kg - 16,000kg
Driver license from	2016-01-00 (8 years)
Salary you wish	15000 R per month
How much do you earn now	12000 R per month