



Chamelle Joubert Smith

Curriculum Vitae (CV)

What job i'm looking for? My positive points

Good day

As a highly skilled professional with a track record of success in providing first class office and administrative support I submit my cv for consideration for office clerk position. I have spent the past few months gaining experience as a recruitment consultant. With strong communication,team collaboration and multi-tasking capabilities I excel at providing exceptional organisational and time management while driving optimal office efficiency and success. Furthermore, I pride myself in my commitment to providing outstanding support with fast paced,high pressure environments whilst achieving organisational objectives. I am confident that I have the knowledge and skills you are searching for and humbly believe that I can be a valuable asset to your organisation.

Preferred occupation Administrators
 Administrative jobs

Office clerk
General jobs

Preferred work location East Rand
 Gauteng

Ekurhuleni
Gauteng

Contacts and general information about me

Day of birth 1981-03-10 (44 years old)

Gender Female

Residential location East Rand
 Gauteng

Telephone number *Information is available only for registered users.*
 [Sign in](#)

Email address *Information is available only for registered users.*
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Additional information

Salary you wish 9500 R per month