



# Siphesihle Sanelisiwe Mdeleleni

Curriculum Vitae (CV)

## What job i'm looking for? My positive points

I am a hardworking and well driven individual. At my hard work I aim to meet the requirements and Goals set at my level of work. I am an individual who adapts very easily in specific environments and people be it my co-workers or customers. I participate very well at given tasks because I am a disciplined individual who is determined to work as suggested be it in a team or individually.

Preferred occupation                      Administrators  
Administrative jobs

## Contacts and general information about me

Day of birth                                      1999-07-03 (25 years old)  
Gender    Female  
Residential location                              Umtata / Mthatha  
Eastern Cape  
Telephone number                                      *Information is available only for registered users.*  
[Sign in](#)  
Email address    *Information is available only for registered users.*  
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## Education

Educational period                                      **nuo 2017.01 iki 2017.11**  
Degree    Grade 12 / Matric  
Educational institution                                      Zingisa comprehensive high school  
Educational qualification                                      Matric  
  
Educational period                                      **nuo 2019.02 iki 2019.06**  
Degree    Certificate  
Educational institution                                      Computer Training Academy  
Educational qualification                                      School Admin Clerk  
I could work    Admin clerk, Receptionist, Front desk

## Languages

Language	Speaking level	Understanding level	Writing level
English	fluent	fluent	fluent

isiXhosa	fluent	fluent	fluent
Afrikaans	basic	basic	good

### Computer knowledge

Microsoft Word

Microsoft Access/data base

Microsoft Excel

Microsoft PowerPoint

### Recommendations

Contact person	Siphokazi
Occupation	Facilitator
Company	Computer training academy
Telephone number	0630793894

### Additional information

Your hobbies	Reading novels
Driver licenses	None
Salary you wish	R8000 R per month
How much do you earn now	R0 R per month