



Puleng Maria Maumela

Curriculum Vitae (CV)

What job i'm looking for? My positive points

I'm looking for hotel, guesthouse and driving jobs. I love travelling short and long distance. I have been driving for 7 years full time and have never been in an accident. I don't drink at all. i have no criminal record. I am a hard worker and I love working alone and also enjoy working with people. I speak 7 South African languages. I am talkative and have good people's skills. I am reliable and honest. I'm willing and ready to learn new skills.

| | |
|-------------------------|----------------------------|
| Preferred occupation | Car drivers Driver jobs |
| Preferred work location | East Rand Gauteng |

Contacts and general information about me

| | |
|----------------------|---|
| Day of birth | 1982-05-24 (42 years old) |
| Gender | Female |
| Residential location | East Rand Gauteng |
| Telephone number | <i>Information is available only for registered users.</i> Sign in |
| Email address | <i>Information is available only for registered users.</i> Sign in |

Work experience

| | |
|------------------------------------|---|
| Working period | nuo 2016.02 iki 2020.01 |
| Company name | Enoslodge |
| You were working at: | Hotel managers |
| Occupation | Manager |
| What you did at this job position? | Hire employees. Draft rooster. Job descriptions. Employment contracts. Represent the company at CCMA. Cashing up and banking. Staff training. Stock up linen, towels etc Stock up food for the kiosk. Follow up surveillance reports. Do hearings and dismissals. |

Education

| | |
|---------------------------|--------------------------------|
| Educational period | nuo 2003.02 iki 2004.06 |
| Degree | Certificate |
| Educational institution | Intuition Computer College |
| Educational qualification | Microsoft Office Advanced |
| I could work | In office environment |

Languages

| Language | Speaking level | Understanding level | Writing level |
|-----------------|-----------------------|----------------------------|----------------------|
| English | fluent | fluent | fluent |
| Sepedi | very good | very good | very good |
| isiZulu | very good | very good | good |
| isiXhosa | good | good | basic |
| Sesotho | very good | very good | very good |
| Setswana | very good | very good | good |
| Tshivenda | very good | very good | basic |

Computer knowledge

Word, Excel, Access, Power Point, Computer Fundamentals, Windows, Multiple, Typing.

Recommendations

| | |
|------------------|---------------------|
| Contact person | Mr Enos |
| Occupation | Hospitality |
| Company | Enoslodge |
| Telephone number | 0795844761 |
| Email address | enoslodge@gmail.com |

Additional information

| | |
|--------------------------|---|
| Your hobbies | Reading : Bible, self help books, spiritual books, biographies, real estate, business and finance. Writing, Swimming, travelling, adventure sports, listening to music and watching a few favorite TV shows |
| Driver licenses | C1 Heavy Vehicle 3,500kg - 16,000kg |
| Driver license from | 2005-11-00 (19 years) |
| Salary you wish | 8500 R per month |
| How much do you earn now | 7200 R per month |