



# Amanda Gigaba

Curriculum Vitae (CV)

## What job i'm looking for? My positive points

Administration position

I have good communication skills

Positive minded

Team work

Customer service skills

Working under no supervision (productive)

Preferred occupation                      **Administrators**  
Administrative jobs

Preferred work location                      **Witbank**  
Mpumalanga

**Middelburg**  
Mpumalanga

## Contacts and general information about me

Day of birth                                      1991-08-22 (33 years old)

Gender    Female

Residential location                              **Newcastle**  
KwaZulu-Natal

Telephone number                              *Information is available only for registered users.*  
[Sign in](#)

Email address                                      *Information is available only for registered users.*  
[Sign in](#)

## Work experience

Working period                                      **nuo 2019.07 iki 2019.11**

Company name                                      Suryaville primary school

You were working at:                              Administrators

Working period                                      **nuo 2014.01 iki 2015.12**

Company name                                      Sweesgarde

You were working at:                              Administrators

## Education

|                           |                                |
|---------------------------|--------------------------------|
| Educational period        | <b>nuo 2011.01 iki 2011.12</b> |
| Degree                    | Grade 12 / Matric              |
| Educational institution   | Sikanisweni High School        |
| Educational qualification | Matric                         |

### Languages

| Language | Speaking level | Understanding level | Writing level |
|----------|----------------|---------------------|---------------|
| English  | fluent         | fluent              | very good     |
| isiZulu  | fluent         | fluent              | fluent        |
| isiXhosa | good           | very good           | basic         |
| Sesotho  | basic          | good                | basic         |

### Computer knowledge

MS WORD  
OUT LOOK  
POWER POINT

### Additional information

|                          |                          |
|--------------------------|--------------------------|
| Driver licenses          | A1 Motorcycle ≤ 125cc    |
| Driver license from      | 2019-03-00 (5 years)     |
| Salary you wish          | 8000 - 10000 R per month |
| How much do you earn now | 6000 R per month         |