



Krystle Friskin

Curriculum Vitae (CV)

What job i'm looking for? My positive points

To Whom it May Concern my name is Krystle Lisa Friskin,

I have recently completed my Bachelor of Administration degree at Nelson Mandela University.

I majored in Public Administration and Industrial Psychology.

I am applying for this particular position as I would like to think of myself

as the perfect candid to fill this position. I am exceptionally well groomed and neat in appearance, I regard myself as a well-spoken

and fully bilingual individual. I pay attention to detail and always

complete tasks to the best of my ability. I am punctual and

dedicated. I also follow instructions very well. I consider myself to be

very talkative and as a result of this aspect of myself it has opened

many doors for me and allowed me to gain skills, such as people

skills as well as breaking any barriers of being shy.

I regard myself as a confident young women with great ambition

who has the desire to grow in any aspect may it be personal,

educational or in the working world. I do believe that there is never a

stage in your life when you can stop learning. As I believe that as

individuals we learn something every day. I do not consider myself

narrow minded or too smart to learn from anyone else as any aspect

of help is part of my growth journey and I am hungry to know more.

I am very driven and when I set my mind to something I work hard at

getting it.

I believe that I am a responsible individual that can commit to doing a task well, as I have assisted

in the orientation Programme at the university and made myself available to this programme for

two years and worked hard to ensure the success of it. Consequently I can assure you I will work

just as hard to ensure the success of the company through my contributions.

Therefore I ask that you consider my application for this position

Preferred occupation

Administrators

Administrative jobs

Preferred work location

Port Elizabeth

Eastern Cape

Contacts and general information about me

Day of birth	1997-05-27 (27 years old)
Gender	Female
Residential location	Port Elizabeth Eastern Cape
Telephone number	<i>Information is available only for registered users.</i> Sign in
Email address	<i>Information is available only for registered users.</i> Sign in

Work experience

Working period	nuo 2013.03 iki 2015.10
Company name	Los Amigos
You were working at:	Waiters, waitresses
Occupation	waitressing
What you did at this job position?	seated guests, cashed up, worked the slot machines, serving guests food and beverages
Working period	nuo 2017 iki 2018
Company name	Spice Events
You were working at:	Jobs for students
Occupation	promoter

Education

Educational period	nuo 2017.02 iki 2019.12
Degree	Degree
Educational institution	Nelson Mandela University
Educational qualification	Bachelor of Administration degree

Languages

Language	Speaking level	Understanding level	Writing level
English	very good	fluent	good

Computer knowledge

Windows, Microsoft Office, Power point,
Competent in using Outlook.

Additional information

Driver licenses	None
Salary you wish	R7-1000 R per month
How much do you earn now	00 R per month