



Vuyolwethu Joy Monakali

Curriculum Vitae (CV)

What job i'm looking for? My positive points

I am looking a Receptionist job or Administration Job.

I am an ambitious 26 year old female who works with enthusiasm and I adapt very well to new environment and I am a team-worker. Everything I do I do with enthusiasm.

Preferred occupation Receptionist
 Administrative jobs

Contacts and general information about me

Day of birth 1994-01-23 (30 years old)
 Gender Female
 Residential location Mdantsane
 Eastern Cape
 Telephone number *Information is available only for registered users.*
 [Sign in](#)
 Email address *Information is available only for registered users.*
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Work experience

Working period **nuo 2018.11 iki 2019.11**
 Company name JF Mati S.S.S
 You were working at: Filing clerk
 Occupation N/A
 What you did at this job position? Administrative Clerk

Education

Educational period **nuo 2018.11 iki 2019.11**
 Degree Certificate
 Educational institution Siyaya Skills Institute
 Educational qualification Business Administration
 I could work Yes

Languages

Language	Speaking level	Understanding level	Writing level
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English	very good	fluent	fluent
isiXhosa	fluent	fluent	fluent

Computer knowledge

Computer Literacy

PowePoint

Microsoft Excel

Recommendations

Contact person	Zimasa Almani
Occupation	Admin Clerk
Company	JF Mati
Telephone number	0785230325
Email address	zalmani@gmail.com

Additional information

Your hobbies	I love keeping up with news sources. Love jogging and playing rugby Love cooking.
Driver licenses	None
Salary you wish	5500 R per month
How much do you earn now	4000 R per month