



# Serole Makola

Curriculum Vitae (CV)

## What job i'm looking for? My positive points

I am an ambitious and driven young lady. I am passionate about empowering young girls to be the best versions of themselves and taking up space. I enjoy reading motivational books and a bit of fiction. I am highly organized. I am a people's person. You should hire me because I believe that I'm a hard worker, I bring my a game in everything I do and I work well under pressure. I know I have a lot to offer should I be given the chance.

Preferred occupation	Recruitment professional Management, human resources jobs
	Teachers Teaching jobs
	Medical receptionist Medicine, healthcare, nursing jobs
Preferred work location	Johannesburg Gauteng

## Contacts and general information about me

Day of birth	1993-08-13 (31 years old)
Gender	Female
Residential location	Johannesburg Gauteng
Telephone number	<i>Information is available only for registered users.</i> <a href="#">Sign in</a>
Email address	<i>Information is available only for registered users.</i> <a href="#">Sign in</a>

## Work experience

Working period	<b>nuo 2016.10 iki 2018.01</b>
Company name	Multichoice
You were working at:	Agents
Occupation	Customer Service
What you did at this job position?	Billing, Trouble shooting, General enquirer

Working period	<b>nuo 2019.07 iki 2020</b>
Company name	Bathathu Risk Services
You were working at:	Secretaries
Occupation	Receptionist and PA
What you did at this job position?	Answer calls, Admin, Travel arrangement/bookings

### Education

Educational period	<b>nuo 2012.02 iki 2017.06</b>
Degree	Degree
Educational institution	University of Johannesburg
Educational qualification	BA Psychology
I could work	No

### Languages

Language	Speaking level	Understanding level	Writing level
English	fluent	fluent	fluent

### Computer knowledge

Microsoft Word

Microsoft Excel

Microsoft PowerPoint

### Recommendations

Contact person	Tshegofatso Motlangwane
Occupation	Supervisor
Company	Multichoice
Telephone number	0740397089
Email address	Tshegofatsom@multichoice.co.za

### Additional information

Your hobbies	Music Reading Netball
Driver licenses	C1 Heavy Vehicle 3,500kg - 16,000kg
Driver license from	2020-01-00 (4 years)
Salary you wish	15000 R per month
How much do you earn now	10000 R per month