



# Matshaba Mofokeng

Curriculum Vitae (CV)

## What job i'm looking for? My positive points

My name is Matshaba Mofokeng.

I am a lady who enjoys working with other people.

I have good listening skills

I am a problem solver by nature

I believe in myself

I am confident in myself

I am always willing to learn new things

I love to explore things out of my comfort zone

I am reliable, loyal and trustworthy

I am a hardworker

I am not afraid to ask for help when I need it.

Even though I am bubbly and always smiling but I have my weaknesses like:

I am impatient with people who look down on others; who want respect but cannot give respect; who think the world owes them something; who have bad attitude and cannot be professional; who think the world revolves around them.

I am shy but I use that shyness to my advantage and observe others.

I am a quiet person who knows when to talk and when to keep my mouth shut.

I love working with people who are not backstabbers.

I am an emotional person and i draw my strengths from my emotional side by channeling it to positive energy

I am not perfect, but I believe my imperfections are just perfect.

So with all that said, the job that I am applying for is the job that you as my future employer will offer me,,,nothing illegal but just legal and if that can happen,my employer and the rest of the stuff will never regret it.

Thank you

Preferred occupation

**Generals**

General jobs

**Jobs for students**

Student jobs

**Sales administartor**

Sales jobs

**Cashiers**

Retail, store jobs

**Receptionists**

Hotel jobs

**Data capturers**

Administrative jobs

**Customer care agent**

Administrative jobs

Preferred work location

**Bethlehem**

Free State

**Bloemfontein**

Free State

**Johannesburg**

Gauteng

**Pretoria / Tshwane**

Gauteng

**Durban City**

KwaZulu-Natal

**Contacts and general information about me**

Day of birth

1993-06-29 (31 years old)

Gender

Female

Residential location

Phuthaditjhaba

Free State

Telephone number

*Information is available only for registered users.*

[Sign in](#)

Email address

*Information is available only for registered users.*

[Sign in](#)

**Work experience**

Working period **nuo 2016.01 iki 2016.04**  
 Company name C.U.T Fm  
 You were working at: Other jobs  
 Occupation Radio Technician  
 What you did at this job position? At every Radio station every show must have their own radio technician who will check the connections and signal and make sure that the radio show goes on smoothly without any mishaps... that is what I did but I was working the as a volunteer to gain knowledge and a little experience that I can gather

Working period **nuo 2018.09 iki 2018.11**  
 Company name Maxwealth Solution  
 You were working at: Sales consultant  
 Occupation Sales consultant  
 What you did at this job position? I was following leads and calling clients to offer them the product that we were selling. But that didn't work out will because I was let go since I was just a volunteer.

**Education**

Educational period **nuo 1999.01 iki 2006.12**  
 Educational institution The Sentinel Primary School  
 Educational qualification Grade R - Grade 7  
 I could work No

Educational period **nuo 2007.01 iki 2011.11**  
 Educational institution Retief Hoerskool  
 Educational qualification Grade 8 - Grade 12  
 I could work Yes

Educational period **nuo 2012.02 iki 2016.12**  
 Degree Certificate  
 Educational institution Practical Audio Solutions  
 Educational qualification National Certificates N4- N6  
 I could work Yes

**Languages**

Language	Speaking level	Understanding level	Writing level
English	fluent	fluent	fluent
Sesotho	fluent	fluent	very good
Setswana	good	basic	basic
isiZulu	basic	basic	basic

**Additional information**

Salary you wish

5500 R per month