



# Nhlanhla Sibanyoni

Curriculum Vitae (CV)

## What job i'm looking for? My positive points

I am a young and vibrant lady. I am a hard worker and I am good in management. I am punctual, able to keep up with the deadlines, prioritises my work and always open to try new things in different departments.

Any job that has to do with management will be highly accepted. Employing me is like having another asset in your company. My work will speak for itself.

Preferred occupation Management, human resources jobs

Preferred work location Pretoria / Tshwane  
Gauteng

## Contacts and general information about me

Day of birth 1998-02-25 (26 years old)

Gender Female

Residential location Gauteng

Telephone number *Information is available only for registered users.*  
[Sign in](#)

Email address *Information is available only for registered users.*  
[Sign in](#)

## Work experience

Working period **nuo 2018.12 iki 2018.12**

Company name Duma Nokwe Chambers

You were working at: Personal assistant

Occupation Personal assistant

What you did at this job position? Ran errands for my senior, ordered food from the kitchen and or other shops, made fillings too.

Working period **nuo 2016.02 iki 2018.12**

Company name Eezy M motor spares

You were working at: Salesperson

Occupation Salesperson

What you did at this job position? Sold products directly to the people

**Education**

Educational period	<b>nuo 2017.07 iki 2019.12</b>
Degree	Diploma
Educational institution	Tshwane North Tvet College
Educational qualification	Diploma in management assistant
I could work	Management jobs

**Languages**

<b>Language</b>	<b>Speaking level</b>	<b>Understanding level</b>	<b>Writing level</b>
English	very good	very good	very good
isiZulu	very good	very good	basic
Setswana	very good	very good	very good
SiSwati	good	very good	do not know

**Computer knowledge**

Microsoft excel  
 Microsoft word  
 Microsoft access

**Additional information**

Your hobbies	Being in charge. Being accountable. In managerial department
Driver licenses	None
Salary you wish	R15 000 R per month
How much do you earn now	R10 000 R per month