



Estee Greeff

Curriculum Vitae (CV)

What job i'm looking for? My positive points

COVER LETTER:

I am an ambitious person who has deep knowledge of Human Relation matters as I studied for 3 years towards a BSoC degree at UFS, although I didn't my studies due to personal circumstances. I am a very committed person who has excellent communication skills and fully bi-lingual. Has previous experience working with customers and providing service with a smile. Completed and enjoyed a period of working with pre-school children and communicated daily with their parents.

Availing myself on Sundays for being a Sunday School teacher.

Head P3 mentor for 1st year students in 2017 which shows my potential for success, perfectionism and leadership skills. Played a key role in the school's successful hockey team and being on the school's team of prefects.

Able to balance multiple competing priorities, having worked part-time at a pharmacy whilst studying and still achieving strict deadlines for submission of assignments. Aiming to secure a place in a company which will provide working exposure and opportunities for progression in future.

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| Preferred occupation | Receptionist Administrative jobs |
| Preferred work location | Bloemfontein Free State |

Contacts and general information about me

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|----------------------|---|
| Day of birth | 1994-12-05 (29 years old) |
| Gender | Female |
| Residential location | Bloemfontein Free State |
| Telephone number | <i>Information is available only for registered users.</i> Sign in |
| Email address | <i>Information is available only for registered users.</i> Sign in |

Additional information

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| Salary you wish | 7000 R per month |
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