



Aldah Manda

Curriculum Vitae (CV)

What job i'm looking for? My positive points

Home-Based Typing & Data Capturing Services.

Need help with your DATA CAPTURING / TYPING / ADMINISTRATOR?

Let us throw you a lifeline.

Outsource your DATA CAPTURING / TYPING / ADMINISTRATOR work to us and concentrate on making your business a success.

I provide services for keeping accurate and concise DATA CAPTURING records for individuals and small to medium-size businesses. I am an Administrator with administration experience under my belt. I offer to handle your overflowing admin so that you don't have the hassle of carrying the extra salary and overhead cost of temp.

I can type your documents as well as capture data on various databases i.e. Winfreight system and CRM, I also offer typing services such as typing documents and formal reports.

Please feel free to contact me if you are in need of professional virtual assistance. I run my services at home I have a full PC set with an Internet connection.

For more info contact Aldah: 0814233938

Preferred occupation	Administrators Administrative jobs
	Receptionist Administrative jobs
	Data capturers Administrative jobs
	Customer care agent Administrative jobs
	Secretaries Administrative jobs
Preferred work location	Johannesburg Gauteng

Contacts and general information about me

Day of birth	1981-03-22 (43 years old)
Gender	Female
Residential location	Johannesburg Gauteng

Telephone number

Information is available only for registered users.
[Sign in](#)

Email address

Information is available only for registered users.
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Additional information

Salary you wish 20000 R per month

How much do you earn now 16000 R per month