Wendy Brink

Curriculum Vitae (CV)

Jobin.co.za

What job i'm looking for? My positive points

To work from home and spend more time with my family.I am currently unemployed but have several years of Administration expierence.I am very excited to see your vacancy for Administrator which was advertised

I am a well-qualified Administrator, who would be an excellent choice for this position. I have an ability to grow with a job, handle responsibility and build positive relationships with work colleagues at all levels.

My present employer was very satisfied with my work rate, and I am confident that I can bring the same level of high performance to your company. Beyond that which is already mentioned in my attached resume, I am someone who knows how to set goals and achieve them, and have a proven track record of being able to conceive, develop execute strategies. I feel certain that my strong leadership skills coupled with my ability to grow will be of immediate value to your company.

I very much hope that you will look favourably upon my application by recognizing my enthusiasm, talents in the field of Admin and my future potential.

I would dearly like to further discuss the scope of this position, with you in person, and would welcome the chance of a meeting. Thank you in advance for your time

Preferred occupation	Administrators Administrative jobs
Preferred work location	Johannesburg Gauteng

Contacts and general information about me

Day of birth	1982-01-22 (42 years old)
Gender	Female
Residential location	Johannesburg Gauteng
Telephone number	*Information is available only for registered users.* Sign in
Email address	*Information is available only for registered users.* Sign in

Additional information

Salary you wish	10000 R per month