



# Refilwe Kgwefane

Curriculum Vitae (CV)

## What job i'm looking for? My positive points

I have a good communication skills, interpersonal relationship and good listening skills. Time management and know the importance of confidentiality, team player

Preferred occupation	Administrators Administrative jobs
Preferred work location	Brits North West

## Contacts and general information about me

Day of birth	1991-02-25 (33 years old)
Gender	Female
Residential location	Brits North West
Telephone number	<i>Information is available only for registered users.</i> <a href="#">Sign in</a>
Email address	<i>Information is available only for registered users.</i> <a href="#">Sign in</a>

## Work experience

Working period	<b>nuo 2016.05 iki 2020</b>
Company name	Shoe city
You were working at:	Shop assistants
Occupation	Sales assistant
What you did at this job position?	Merchandise, filling, cashier and floor assistant

## Education

Educational period	<b>nuo 2018.01 iki 2018.06</b>
Degree	Grade 12 / Matric
Educational institution	Raboni high school
Educational qualification	Senir Certificate
I could work	As administrator and under pressure

Educational period	<b>nuo 2015.01 iki 2015.11</b>
Degree	Certificate
Educational institution	Prosperity career college
Educational qualification	Computer literacy
I could work	Office administration

### Languages

Language	Speaking level	Understanding level	Writing level
English	very good	very good	very good
Afrikaans	basic	basic	basic
Setswana	fluent	fluent	fluent

### Computer knowledge

Computer keyboard typing, introduction to computers, Windows 8, Microsoft word, Microsoft excel, Microsoft PowerPoint, Microsoft access, Microsoft publisher, internet explorer

### Recommendations

Contact person	Deborah Lengwasa
Occupation	Manager
Company	Shoe city
Telephone number	0799745952
Contact person	Mrs Makete
Occupation	Rector
Company	0839651653

### Additional information

Your hobbies	Reading, planning, cooking and cleaning
Driver licenses	C1 Heavy Vehicle 3,500kg - 16,000kg
Driver license from	2011-05-00 (13 years)
Salary you wish	5000.00 R per month
How much do you earn now	1900 R per month