



Fikile Selepe

Curriculum Vitae (CV)

What job i'm looking for? My positive points

I am looking for an administration job. I am a fast learner and work well under pressure. Also, I am a hard worker, can communicate very well with people, and also can type very fast and always serve with a smile.

Preferred occupation	Receptionist Administrative jobs
Preferred work location	Johannesburg Gauteng
	East Rand Gauteng

Contacts and general information about me

Day of birth	1996-04-24 (28 years old)
Gender	Male
Residential location	Johannesburg Gauteng
Telephone number	<i>Information is available only for registered users.</i> Sign in
Email address	<i>Information is available only for registered users.</i> Sign in

Work experience

Working period	nuo 2018.01 iki 2018.11
Company name	NYDFS
You were working at:	Administrators
Occupation	Volunteering
What you did at this job position?	Welcoming and helping people

Education

Educational period	nuo 2019.01 iki 2019.06
Degree	Certificate
Educational institution	Siyabonga Africa
I could work	Yes

Educational period	nuo 2019.07 iki 2019.11
Degree	Certificate
Educational institution	NYDF
I could work	Yes

Languages

Language	Speaking level	Understanding level	Writing level
isiZulu	very good	very good	good

Computer knowledge

Microsoft word. Excel. PowerPoint. Explorer and outlook. Internet and email.

Recommendations

Contact person	Zodwa Buthelezi
Occupation	NYDF Instructor
Company	NYDF
Telephone number	0781172850
Email address	Emmelinhzodwa555@gmail.co.za

Additional information

Your hobbies	Gym Cooking Reading
Driver licenses	None
Salary you wish	R8000 R per month