



# Lindiwe Motloung

Curriculum Vitae (CV)

## What job i'm looking for? My positive points

I am a young graduate who is passionate about people and take interest in Human Resource Management as a profession, because I understand how valuable workers are as human capital. I enjoy offering my services in contributing towards the development of individual careers, as I have come to realise it plays a positive role in organisation's success. I take interest in current news affair and like to read books whether it's academic or fiction. My friends and Ex colleagues describe me as a person who likes to lend a helping hand. I am a sharer, a good listener, supportive and curious by nature.

Preferred occupation Administrators  
Administrative jobs

Preferred work location Gauteng

## Contacts and general information about me

Day of birth 1992-06-16 (32 years old)

Gender Female

Residential location Johannesburg  
Gauteng

Telephone number *Information is available only for registered users.*  
[Sign in](#)

Email address *Information is available only for registered users.*  
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## Work experience

Working period **nuo 2018.01 iki 2020.05**

Company name Factor10consulting

You were working at: Project manager

Occupation Coordinator

What you did at this job position? Duties involve: Client projects, including project planning, project minutes, coaching scheduling, coordination of resources, reporting and dashboarding, client and participants liaison, research.

## Education

Educational period **nuo 2013.02 iki 2016.12**  
 Degree Diploma  
 Educational institution University of Johannesburg  
 Educational qualification National Diploma in Human Resource Management  
 I could work HR Intern, Administration, coordinator

Educational period **nuo 2019.02 iki 2020.12**  
 Degree Degree  
 Educational institution University of Johannesburg  
 Educational qualification B-Tech in Human Resource Management  
 I could work HR Assistant, Administrator

**Languages**

Language	Speaking level	Understanding level	Writing level
English	very good	very good	very good

**Computer knowledge**

Microsoft outlook, MS Word, MS PowerPoint, MS Excel.

**Recommendations**

Contact person Kerrin Miller  
 Occupation CEO  
 Company Factor10consulting  
 Telephone number 0823390872  
 Email address Kerrin.miller@factor10consulting.co.za

Contact person Tshepiso Maledu  
 Occupation Business & Life coach Ex F10consulting project manager  
 Company Ahang coaching  
 Telephone number 0823989158  
 Email address tshepiso@ahangcoaching.co.za

**Additional information**

Your hobbies I like watching current news affairs, reading romantic or crime fiction books, hanging out with my friends.  
 Driver licenses None  
 Salary you wish 8500 R per month  
 How much do you earn now 10000 R per month