



Caren Roelien Samson

Curriculum Vitae (CV)

What job i'm looking for? My positive points

I am looking for administrations jobs. I have good working relationship with clients and have a calm and positive nature. I can handle work related pressure well. I am a responsible person and have good work ethics.

Preferred occupation	Receptionist Administrative jobs
	Operations Clerk Administrative jobs
Preferred work location	Colesberg Northern Cape

Contacts and general information about me

Day of birth	1990-09-07 (33 years old)
Gender	Female
Residential location	Colesberg Northern Cape
Telephone number	Information is available only for registered users. Sign in
Email address	Information is available only for registered users. Sign in

Work experience

Working period	from 2012.09 to 2020
Company name	Rinsar cc
You were working at:	Accountants
Occupation	Receptionist
What you did at this job position?	Deal with clients; administration work; correspondents of the company and any other work asked of me to do that is not mentioned in my contract.

Working period	nuo 2010.11 iki 2012.08
Company name	Pep Stores
You were working at:	Shop assistants
Occupation	Cashier
What you did at this job position?	Helping people as cashier and I was responsible for keeping my department's full; clean and according to the store plan.

Education

Educational period	nuo 2009.06 iki 2010.03
Degree	Certificate
Educational institution	MSC Collage
Educational qualification	Computer Software skills

Languages

Language	Speaking level	Understanding level	Writing level
Afrikaans	very good	very good	very good
English	very good	very good	very good

Computer knowledge

Yes

Recommendations

Contact person	K Weasels
Occupation	Accountant (Partner)
Company	Rinsar cc
Telephone number	082 873 2338
Email address	Karin@rinsar.co.ca
Contact person	E Smith
Occupation	Former Manager
Company	Pep Stores
Telephone number	083 406 9042/ 083 292 9190

Additional information

Your hobbies	My hobbies is reading and camping
Driver licenses	None
Salary you wish	9000 R per month
How much do you earn now	6100 R per month