



Working period **nuo 2013.11 iki 2020.05**  
 Company name Small enterprise development agency  
 You were working at: Operations Clerk  
 Occupation Operations administrator  
 What you did at this job position? Provide data capturing services,Coordinate the financial administration activities,Provide administrative support,Coordinate the asset management activities at Branch level including management of pool vehicle rt,

Working period **nuo 2007.10 iki 2009.11**  
 Company name Fashion world  
 You were working at: Cashiers  
 Occupation Cashier  
 What you did at this job position? Cashier and customer care

**Education**

Educational period **nuo 2005.02 iki dabar**  
 Degree Diploma  
 Educational institution Sekhukhune fet college  
 Educational qualification Diploma in cumputer applications  
 I could work anytime

**Languages**

Language	Speaking level	Understanding level	Writing level
English	very good	very good	very good
Sepedi	fluent	fluent	fluent

**Computer knowledge**

- Ms word
- Ms Excel
- Ms Access
- Ms Office
- Ms Office
- Ms Power Point
- Ms Outlook
- Internet

**Conferences, seminars**

- File planning
- First Aid level 2

## Recommendations

Contact person	Sabelo Ntshangase
Occupation	Branch Manager
Company	Small enterprise development Agency
Telephone number	013 262 9430
Email address	sntshangase@seda.org.za

## Additional information

Your hobbies	Music
Driver licenses	C1 Heavy Vehicle 3,500kg - 16,000kg
Driver license from	2010-10-00 (14 years)
Salary you wish	12000 R per month
How much do you earn now	13000 R per month