



Siyanda Mbatha

Curriculum Vitae (CV)

What job i'm looking for? My positive points

Good day sir/ madam

I am looking for admin, clerk, storeman, asset clerk, demand clerk, pro pa, secretary, finance clerk, record keeping clerk, data captur, registration clerk. I have skills namely, creative, computer (microsoft office and micro soft excell) skills, typing, numeracy, good personal, good problem solving, reliable, hard worker, eager to learn new things, bubbly personality, fast learner, caring, i love to work with people, i can work well individually and i can also work with the team, i always follow the rules, i always finish what i started, i deliver exceptional results. I also have a retail experience i once worked at shoprite as a merchandiser reason for leaving, further studies.

Preferred occupation

Data capturers

Administrative jobs

Real estate agent

Sales jobs

Generals

General jobs

Promoters

Sales jobs

Wholesaler

Sales jobs

Part time jobs

Part time, weekend jobs

Preferred work location

Johannesburg

Gauteng

Contacts and general information about me

Day of birth

1994-11-08 (30 years old)

Gender

Male

Residential location

Johannesburg

Gauteng

Telephone number

Information is available only for registered users.

[Sign in](#)

Email address

Information is available only for registered users.

[Sign in](#)

Work experience

Working period **nuo 2017.08 iki 2018.01**
 Company name Shoprite
 You were working at: Shop assistants
 Occupation Perishable assistant
 What you did at this job position? Stock taking, counting the stock, receiving the stock, packing the stock, marking down the stock.

Working period **iki 2019.06**
 Company name Mccord provincial eye hospital
 You were working at: Jobs for students
 Occupation Scm clerk
 What you did at this job position? SCM Clerical

Education

Educational period **nuo 2015.02 iki 2017.06**
 Degree Certificate
 Educational institution Berea technical college
 Educational qualification Public management N5
 I could work Yes

Languages

Language	Speaking level	Understanding level	Writing level
English	fluent	fluent	fluent
isiZulu	fluent	fluent	fluent
isiXhosa	very good	very good	very good
Setswana	very good	very good	very good

Computer knowledge

Operating systems (Windows and MacOS)
 Office suites (Microsoft Office, G Suite)
 Presentation software (PowerPoint, Keynote)
 Spreadsheets (Excel, Google Spreadsheets, etc.)
 Communication and collaboration tools (Slack, Skype, etc.)

Recommendations

Contact person	Ms Mali
Occupation	HR
Company	McCord Provincial Eye Hospital
Telephone number	0312684902

Additional information

Your hobbies	Soccer, marketing, reading, internet browsing
Driver licenses	None
Salary you wish	5000 R per month
How much do you earn now	Non R per month