



Oarabile Mohloiwa

Curriculum Vitae (CV)

What job i'm looking for? My positive points

PERSONAL STATEMENT

I am an innovative and patient young lady with best abilities to build a strong relations, internally and externally. I respect and appreciate new opinions. Always eager to learn and gain more knowledge. Always presentable and punctual. No mood swings and always smiling. Most of all, i am a hard worker.

1. INTERPERSONAL SKILLS

- * Actively listen to other people.
- * Handle conflicts effectively
- * Reasoning and critical judgement skills.

2. ORGANISATIONAL SKILLS

- * Deliver to Deadline.
- * Work under pressure.
- * Time management.

3. TEAM WORK

- * Demonstrate a sense of humour.
- * Willing to discuss issues openly with others and the ability to gain support.
- * Appreciate the difference in others and contribute constructively to the tasks as a team member or a leader.

Preferred occupation

Generals
General jobs

Preferred work location

Johannesburg
Gauteng

Contacts and general information about me

Day of birth	1995-07-22 (29 years old)
Gender	Female
Residential location	Johannesburg Gauteng
Telephone number	<i>Information is available only for registered users.</i> Sign in
Email address	<i>Information is available only for registered users.</i> Sign in

Work experience

Working period	nuo 2019.07 iki 2020.02
Company name	Crazy Plastics
You were working at:	Wholesaler
Occupation	Cashier
What you did at this job position?	Customer service

Education

Educational period	nuo 2016.01 iki 2016.06
Degree	Certificate
Educational institution	Taletso TVET college
Educational qualification	N4 in Human Resources Management
I could work	Administration
Educational period	nuo 2017.06 iki 2017.11
Degree	Certificate
Educational institution	Richfield Graduate Institute of Technology
Educational qualification	End User Computing .complete
I could work	Reception

Languages

Language	Speaking level	Understanding level	Writing level
English	very good	very good	very good
isiZulu	good	good	good
Setswana	fluent	fluent	fluent

Computer knowledge

1. Introduction to Pc's
2. Microsoft Word
3. Microsoft Access
4. Microsoft PowerPoint
5. Outlook/Internet Services

I studied End User Computing. Microsoft Office 2010 complete.
Conferences, seminars

NONE
SKILLS

Recommendations

Contact person	Mr Richard Mavimbela
Occupation	Manager
Company	Crazy Plastics
Telephone number	0738480993

Additional information

Your hobbies	Reading and cleaning.
Driver licenses	None
Salary you wish	7000 R per month
How much do you earn now	0.00 R per month