



# Sandra Whitmill

Curriculum Vitae (CV)

## What job i'm looking for? My positive points

I am looking for Virtual assistant positions, I have great administrative skills, have been working as a virtual assistant to a CEO in the mining & construction industry for the past 3 years. Previously employed as a PA Executive assistant to a CEO of a Mining & Construction company, working with the Shareholders, Executive team, organizing travel arrangements, meetings, diary management, electronic filing system put in place and maintained.

Preferred occupation	Personal assistant Administrative jobs
Preferred work location	East Rand Gauteng

## Contacts and general information about me

Day of birth	1971-03-08 (53 years old)
Gender	Female
Residential location	East Rand Gauteng
Telephone number	<i>Information is available only for registered users.</i> <a href="#">Sign in</a>
Email address	<i>Information is available only for registered users.</i> <a href="#">Sign in</a>

## Additional information

Salary you wish	43000 R per month
How much do you earn now	43000 R per month