

Happy Sibongile Sikwelane

Curriculum Vitae (CV)

What job i'm looking for? My positive points

HR Related, Recruitment, Admin

Preferred occupation HR specialists

Management, human resources jobs

Preferred work location Witbank

Mpumalanga

Bronkhorspruit

Gauteng

Contacts and general information about me

Gender Female

Residential location Witbank

Mpumalanga

Telephone number Information is available only for registered users.

Sign in

Email address Information is available only for registered users.

Sign in

Work experience

Working period **nuo 2006.12 iki 2009.02**

Company name Eskom Kendal Power Station

You were working at: Secretaries

Occupation HR Secretary

What you did at this job position? Secretarial duties

Working period nuo 2009.03 iki 2020.06

Company name Kendal Power Station

You were working at: HR specialists

Occupation HR Assistant Officer

What you did at this job position? Recruitment, monthly reports, performance management, data

capturer, overtime stats, audits, reports, etc

Education

Educational period **nuo 2013.01 iki 2015.05**

Degree Diploma

Educational institution BMT Colkege

Educational qualification National Diploma in HRM and Practices

I could work At HR, Recruitment, Admin

Languages

Language Speaking level Understanding level Writing level

English very good very good very good

Computer knowledge

MS Office

SAP

Recommendations

Contact person Themba Hlatshwayo

Occupation HR Manager

Company Sasol

Telephone number 083 258 4353

Additional information

Your hobbies Reading and Writing

Driver licenses C1 Heavy Vehicle 3,500kg - 16,000kg

Driver license from 2008-00-00 (16 years)

Salary you wish 35000 R per month

How much do you earn now 35000 R per month