



Itumeleng Semela

Curriculum Vitae (CV)

What job i'm looking for? My positive points

Office management, retail management,

PERSONAL SKILLS

Enthusiastic, Dependable, Committed, Positive, attitude, Humble, Self-motivated, Proactive, Hardworking, Creative, Open-minded, Fast learner, Communicator, Attentive to detail, Honest-Decision making, Flexible, Leadership qualities.

Preferred occupation	Team leader Management, human resources jobs
Preferred work location	Grahamstown Eastern Cape
	Queenstown Eastern Cape
	Bloemfontein Free State

Contacts and general information about me

Day of birth	1974-06-16 (50 years old)
Gender	Female
Residential location	Aliwal North Eastern Cape
Telephone number	<i>Information is available only for registered users.</i> Sign in
Email address	<i>Information is available only for registered users.</i> Sign in

Work experience

Working period **nuo 2004.04 iki 2014.06**
 Company name south african post office
 You were working at: Retail manager
 Occupation retail manager
 What you did at this job position? financial management,human resource,asset management,stock control,sales,staff training,internal investigations,office management, customer care, banking,receiving and posting parcels

Working period **nuo 2018.09 iki dabar**
 Company name pioneer foods
 Occupation store controller
 What you did at this job position? stock control, purchasing,sales,reconcilliation,transport planning,product quality checking,accepting stock on SAP,

Education

Educational period **nuo 1993.01 iki 1998.05**
 Degree Degree
 Educational institution UNIVERSITY OF DURBAN WESTVILLE
 Educational qualification B A Law
 I could work court management, store management,FMCG,production, office manager,

Languages

Language	Speaking level	Understanding level	Writing level
English	fluent	fluent	fluent
Afrikaans	good	good	good
Sesotho	fluent	fluent	fluent
isiXhosa	good	good	good
Setswana	good	good	good
isiZulu	good	good	good

Additional information

Driver licenses EB Articulated Light Vehicle ≤ 3,500kg
 Driver license from 2006-05-00 (18 years)
 Salary you wish 30 000 R per month
 How much do you earn now 22 00 R per month