

## Thato Alexandra Sekano

Curriculum Vitae (CV)

## What job i'm looking for? My positive points

Administration Clerk

**Clocking and Timesheets** 

- INTERVIEW
- CLOCKINGS
- SALARIES
- ORDERs
- TYPING
- DATA CAPTURE
- TAKING MINUTES DURING MEETINGS
- ANSWERING CALLS

THE FACT THAT I AM YOUNG, I CAN PLAY A BIGGEST ROLE IN YOUR WORKPLACE, AS I BELIEVE THAT I HAVE A FRESHER MIND HAVE POSITIVE THOUGHT. I TAKE I SOLEMNLY DECLARE THAT THE INFORMATION MENTIONED ABOVE IS TRUE AND CORRECT IN EVERY RESPECT.

THE FACT THAT I AM YOUNG, I CAN PLAY A BIGGEST ROLE IN YOUR WORKPLACE, AS I BELIEVE THAT I HAVE A FRESHER MIND HAVE POSITIVE THOUGHT. I TAKE ALL MY CHALLENGES IN A POSITIVE APPROACH. I CAN COMMUNICATE WELL WITH OTHERS AND I ALWAYS WILLING TO LEARN NEW THINGS, IT MIGHT BE A SCHOOL WORK OR PERSONAL CHALLENGES, I ALWAYS MAKE SURE THAT SUPER STANDARD OF RESULTS ARE PRODUCED AND WORKING FOR YOUR COMPANY WILL BE A BENEFIT OF BOTH IDEAS AND FULL COMMITMENT.

Preferred occupation

Administrators Administrative jobs

Preferred work location

West Rand Gauteng

## Contacts and general information about me

Day of birth Gender 1992-12-31 (32 years old) Female

Residential location	West Rand Gauteng
Telephone number	Information is available only for registered users. <mark>Sign in</mark>
Email address	Information is available only for registered users. <mark>Sign in</mark>
Additional information	
Salary you wish	8000 R per month
How much do you earn now	4500 R per month