



# Anita Sibiya

Curriculum Vitae (CV)

What job i'm looking	for? My	positive	points
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Looking for productive post that I can be able to be myself

Preferred occupation Administrators Administrative jobs

Preferred work location

Mbombela / Nelspruit Mpumalanga

## Contacts and general information about me

Day of birth	1985-12-25 (39 years old)
Gender	Female
Residential location	Barberton Mpumalanga
Telephone number	Information is available only for registered users. <mark>Sign in</mark>
Email address	Information is available only for registered users. <u>Sign in</u>

#### Work experience

Working period	nuo 2007.10 iki 2016.05
Company name	Nkomati Mine
You were working at:	Network administrators
Occupation	Administrator
What you did at this job position?	Filling and uploading leave

## Education

Educational period	nuo 2003.01 iki 2003.12		
Degree	Grade 12 / Matric		
Educational institution	Camalaza high school		
Educational qualification	Grade 12		
I could work	As Administrator		
Languages			
Language	Speaking level	Understanding level	Writing level
SiSwati	very good	very good	very good

## Computer knowledge

Elementary Type Writing certificate

And Office Administrator Certificate

#### **Conferences, seminars**

Self leader ship course

#### Recommendations

Contact person	Latifa
Occupation	HRD Officer
Company	NKOMATI MINE
Telephone number	0137128200
Email address	latifamakoa@nkomati.co.za
Contact person	Valencia
Occupation	Weighbridge operator
Company	Nkomati Mine
Telephone number	0137128200
Email address	valenciankosi@nkomati.co.za

## **Additional information**

Your hobbies	Reading and playing netball
Driver licenses	B Light Vehicle $\leq$ 3,500kg
Driver license from	2010-10-00 (14 years)
Salary you wish	12,000 R per month
How much do you earn now	3500 R per month