



# Douglas Lefora Molaba

Curriculum Vitae (CV)

## What job i'm looking for? My positive points

I'm looking for an opportunity where I can put those abilities to work for a mission I'm passionate about.

Preferred occupation

**Car drivers**

Driver jobs

**Wholesaler**

Sales jobs

**Cashiers**

Retail, store jobs

**Pickers, packers**

Labour jobs

**Administrators**

Administrative jobs

**HR intern**

Management, human resources jobs

**Miners**

Mining jobs

**Generals**

General jobs

**Jobs for students**

Student jobs

**Part time jobs**

Part time, weekend jobs

**Other jobs**

Other jobs

Preferred work location

**Bloemfontein**

Free State

## Contacts and general information about me

Day of birth

1993-12-12 (31 years old)

Gender

Male

Residential location

Free State

Telephone number

Information is available only for registered users.

[Sign in](#)

Email address

Information is available only for registered users.

[Sign in](#)

### Work experience

Working period **nuo 2017.02 iki 2018.12**  
Company name Shell Garage ultra city  
You were working at: Cashiers

### Education

Educational period **nuo 2017.01 iki 2020.12**  
Degree Diploma  
Educational institution Central university of technology  
Educational qualification Human resources management

Educational period **nuo 2016.01 iki 2016.12**  
Degree Certificate  
Educational institution Motheo tvet college  
Educational qualification Business management

### Languages

Language	Speaking level	Understanding level	Writing level
English	very good	very good	very good

### Computer knowledge

Analytics  
Social media  
Graphic design  
Microsoft Office  
Spreadsheets  
Email communication  
Marketing automation  
Data visualization

### Recommendations

Contact person 0762406075  
Occupation Manager  
Company Shell Garage ultra city

### Additional information

Your hobbies As a highly motivated and dedicated student with strong communication and interpersonal skills, I would like to apply for the position of Human Resources management or Business

Management.

As a student I have been extensively involved in my school community, which has allowed me to develop strong interpersonal skills. My involvement in various event, including drama eisteddfods and sports carnivals, has allowed me to work closely with my peers while supporting the school community as a whole.

These experiences have allowed me to develop strong time management and organisational skills, which i see as being very important when seeking to work in casual employment while continuing to study.

Personal attributes that i believe make suitable for this position include:

- ☐ Motivation: Volunteer participation and school results demonstrate high motivation.

- ☐ Customer service: Assisting with the sales of products at community events has allowed the development of customer service skills.

- ☐ Communication: Acting in drama performances and working as an MC for school events has allowed the development of community skills.

My teachers and educators have commended me for my willingness to participate and dedication to helping out where possible. I enjoy working with others and believe that my strong communication skills will ensure that i can meet the expectations of this role.

I am aware that you will receive a large number of applications for the job, but I would very much appreciate the opportunity to demonstrate my capabilities to you in person.

I believe that i have a lot to offer your organisation. I am keen to develop my professional skills and look forward to discussing my application with you at an interview. I have enclosed a copy of my resume for consideration. I can be contacted at all times on the details provided above.

Driver licenses	C Extra Heavy Vehicle > 16,000kg
Driver license from	2020-03-00 (4 years)
Salary you wish	15000 R per month