



Avhatakali Sidney Khalishi

Curriculum Vitae (CV)

What job i'm looking for? My positive points

I am looking for admin job. I do have data capturing diploma and National certificate n6 Human resource management. I am discipline,dedicated and determined person. I am self motivated dependable young man with a very extensive knowledge of various Human resource management duties

Preferred occupation	Truck drivers Driver jobs
	Data capturers Administrative jobs
	HR intern Management, human resources jobs
Preferred work location	Thohoyandou Limpopo
	Musina / Messina Limpopo

Contacts and general information about me

Day of birth	1980-02-27 (44 years old)
Gender	Male
Residential location	Thohoyandou Limpopo
Telephone number	<i>Information is available only for registered users.</i> Sign in
Email address	<i>Information is available only for registered users.</i> Sign in

Work experience

Working period	nuo 2019.11 iki 2020.03
Company name	Donald fraiser hospital
You were working at:	Learnership
Occupation	Experiential learner in Human resource management
What you did at this job position?	Assist to capture leave , Filling,photocopying ,compile statistics ,compile summary of absenteeism rate,assist to calculate leave credits and gratuity .

Education

Educational period **nuo 2000.01 iki 2001.04**
 Degree Diploma
 Educational institution Boston business college
 Educational qualification Data capturing
 I could work I could work as data capturer or filling clerk

Educational period **nuo 2014.01 iki 2016.07**
 Degree Certificate
 Educational institution Vhembe TVET College
 Educational qualification Human resource management
 I could work I could work as personnel practitioner

Languages

Language	Speaking level	Understanding level	Writing level
Tshivenda	good	good	good
English	good	good	good
Xitsonga	good	good	good
Sepedi	good	good	good

Computer knowledge

I do have a computer knowledge . Programes I have completed and understand are windows 98, Ms word and Excel 97 and PowerPoint

Recommendations

Contact person Mr Nemauluma FM
 Occupation Chief Executive Officer
 Company Donald Fraser Hospital
 Telephone number 0799582889

Contact person Mr Budeli
 Occupation HR department (HOD)
 Company Vhembe Fet College
 Telephone number 0159633490

Additional information

Your hobbies Playing soccer and reading books
 Driver licenses C1 Heavy Vehicle 3,500kg - 16,000kg
 Driver license from 2014-10-00 (10 years)
 Salary you wish 10000 R per month

How much do you earn now

N/a R per month