

# **Celiwe Rejoice Cele**

Curriculum Vitae (CV)

### What job i'm looking for? My positive points

Greetings

I am a 25 year old National Diploma in Management graduate who is hardworking, driven, focused, intelligent, confident and passionate female who is willing to contribute her skills to your organization which will lead to the company's growth and individual growth.

I am looking for an Administration and Finance jobs as I have 2 years experience within the field of Administration, Finance, Supply Chain and Switchboard/Reception. I have excellent communication, Interpersonal, Financial, Ethical, Language, Computer, Leadership skills. I work well with my colleagues, supervisors and Individually.

Your consideration will be highly appreciated.

Regards

Celiwe Rejoice Cele

Preferred occupation

Administrators

Administrative jobs

Finance officer

Finance jobs

Data capturers

Administrative jobs

Switchboard operator

Administrative jobs

Personal assistant

Administrative jobs

Receptionist

Administrative jobs

Secretaries

Administrative jobs

Preferred work location South Coast (Ugu)

KwaZulu-Natal

## **Durban City** KwaZulu-Natal

## Contacts and general information about me

Day of birth 1995-07-01 (29 years old)

Gender Female

Residential location South Coast (Ugu)

KwaZulu-Natal

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#### **Additional information**

Salary you wish 6500 R per month